

RESERVATION FORM

For participation in the Bigtwin Bikeshow & Expo, we kindly request you to complete this reservation form and email it to bikeshow@bigtwin.nl



COMPANY INFORMATION

Company name:

VAT-number:

Contact:

Mr. Mrs.

Street/number:

Zip code:

Town:

Country:

Telephone:

E-mail address:

Website:

At the Bigtwin Bikeshow & Expo we offer the following products and/or services:

PROMOTION OR ACTIVITY AT YOUR BOOTH (OPTIONAL)

Are you organizing a promotion, demonstration, workshop or other activity at your booth during the event? Let us know! We would be happy to include it in our communication to visitors.

Description of promotion or activity:

Do you have a flyer, logo, or image related to your promotion or activity? Please email it to bikeshow@bigtwin.nl

RESERVE BOOTH SPACE OR MARKET STALL

Please choose one of the two options below: either a custom-sized booth space or a complete market stall with standard dimensions.

- Option 1 - Individual Booth Space (per m²)**
You choose the dimensions of your booth. Price: € 39.50 per m²

x = á € 39.50 =

Length Depth Total Area total Cost

Please note: Minimum depth is 3 meters. The price per m² does not include booth construction or power connection.

Stand design (You are obliged to fill in these data)

- Island stand (no walls/open at 4 sides)
 We are building our own back wall
 We are building our own back walls (back and side wall - corner stand)
 We are building our own walls (back and 2 side wall)
- Height of the booth _____ m (max. 4 m allowed)

- Option 2 - Rent a Market Stall**
You rent a standard market stall, which includes 4x2 meters of free space per stall.

Hereby I reserve _____ market stall(s) at € 295,- each.

Please note: the price does not include power connection.

PROFESSIONAL BOOTH CONSTRUCTION

If you wish to use a professional booth construction, please send an email to bikeshow@bigtwin.nl

POWER CONNECTIONS

- Shared power connection per 230V / 1kW € 125,-
Please note: this is only possible if an adjacent booth also has a shared power connection.
- Power connection per 230V / 3kW € 220,-
- Power flow 400V / 16Amp / 11kW € 390,-
- Power flow 400V / 32Amp / 22kW € 480,-
- NO Power connection

FURNITURE AND INTERNET

If you would like to reserve lightning, furniture, and a fixed internet connection, please send an email to bikeshow@bigtwin.nl

EXHIBITOR WRISTBANDS

Exhibitor wristbands are linked to the size of your reserved booth.
The quantities below are included and valid for all days of th

Booth size	Number of wristbands included
0 to 8 m ²	Max. 2 wristbands
9 to 25 m ²	Max. 3 wristbands
26 to 35 m ²	Max. 4 wristbands
36 to 50 m ²	Max. 5 wristbands
51 to 75 m ²	Max. 6 wristbands
76 m ² or larger	Max. 8 wristbands

Order optional extra wristbands here for € 19,- each, valid for all days.

Number of extra wristbands:

RELATION TICKETS

Invite your relations or contacts to visit the event.
Relation tickets are € 15,- each and are valid for one day of choice.

Number of relation tickets:

These tickets are non-refundable and must be ordered in advance.

CONFIRMATION AND AGREEMENT

I agree to the general terms and conditions of Bigtwin Bikeshow & Expo.

I hereby confirm my reservation for participation.

Name:

Date:

Town:

Signature:

IMPORTANT INFORMATION

Construction day: Thursday, November 5: 9:00 AM - 9:00 PM

Removal day: Sunday, November 8: 5:00 PM - 10:00 PM

Event days

Friday, November 6: 12:00 PM - 9:00 PM

Saturday, November 7: 10:00 AM - 5:00 PM

Sunday, November 8: 10:00 AM - 5:00 PM

GENERAL TERMS AND CONDITIONS



1. The organization reserves the right at all times, due to exceptional circumstances beyond their control, to change the scheduled dates or to cancel the established events. In the first case, the participation agreement with the participant remains unchanged. In the second case, the participation agreement is automatically void, and payments made for booth rental will be refunded. However, the organization is obligated to refund no more than the paid registration fees and reservations. This will be done after deducting the costs incurred by the organizers due to instructions from the registrant. In neither case can the participant claim compensation for damages, regardless of the form of damage suffered.

2. Payment of the rental fee must be done as follows: The full invoice amount must be settled no later than 14 days before the event's opening. In case of cancellation of a reserved booth, unit, or stall, the following rules apply:

Cancellation 4 weeks prior to the event requires 25% of the invoice amount to be paid.

Cancellation 3 weeks prior to the event requires 50% of the invoice amount to be paid.

Cancellation 2 weeks prior to the event requires 75% of the invoice amount to be paid.

Cancellation 1 week prior to the event requires the full invoice amount to be paid.

If the organization is required to cancel the event due to government measures, the invoice will be fully credited.

* This applies only to square meters, not to facility services.

** This applies to the total invoice amount, including facility services.

In case of failure to settle the invoice on time and without cancellation, any claim to a booth space will be forfeited, and the organization is entitled to collect the full registration fee. Cancellation must be done in writing or by email.

3. The organizers reserve the right, at their discretion, to determine that certain applications will not be processed. In such cases, the already paid booth rental will be refunded.

4. Each participant is liable for damages caused by themselves, their staff, or their representatives, as well as for any costs, damages, or interests that third parties may demand from the organizers due to the participant's actions, negligence, or related to their submissions. The participant is also obligated to indemnify and hold the organizers harmless.

5. Exhibitors must be present during the events's opening hours. They must follow the instructions of the organization, fire department, and event operator's management. This particularly applies to safety measures during the event.

6. Only goods and services that fit the event's concept may be offered at the event, subject to the organization's assessment. The exhibitor who fails to inform themselves about this acts at their own risk.

- 7.** Subleasing or use of third parties' stands is only allowed with the organization's approval. Advertisements may not be displayed or distributed in the hall without written permission from the organization.
- 8.** Stand arrangement, goods sale, and service offerings must not cause inconvenience to third parties, subject to the organization's assessment. Prior written permission from the organization is required for sound amplification, which can be revoked at any time during the event if not used correctly.
- 9.** The exhibitor must keep their booth clean during the event and leave everything clean and cleared after it ends. All costs and damages arising from not complying with this article are the responsibility of the exhibitor and will be charged based on a post-calculation.
- 10.** Each participant must insure themselves against the risk of legal liability, loss, theft, etc. The organizers are not liable for any damages.
- 11.** Having alcohol present for sale at the booth is not allowed. This is a punishable offense. All resulting costs or fines will be charged to the exhibitor.
- 12.** It is possible that a pandemic might require changes to the event's layout or impose certain requirements on exhibitors and/or visitors. If this is the case, we will inform you accordingly.

IMPORTANT INFORMATION

To ensure the success of the Bigtwin Bikeshow & Expo, the organizers would like to provide exhibitors with crucial details:

Bigtwin Music Night

The Bigtwin Music Night will in principle take place in Hall 1, while Halls 2 and 3 will be closed. More information will be announced later.

Wristbands

Each day requires a different colored wristband for access. Please ensure you wear the correct wristband each morning to participate in the event without any issues.

Electricity

If you don't arrange for power supply in advance, you won't have access to a power connection during the event.

Lightning

Please be aware that the hall lighting will be mostly turned off. This will create a more intimate atmosphere. Therefore, your booth must have sufficient and approved lighting.

Floors, Walls and/or Ceilings

All exhibition halls have fixed carpeting on the floor (gray/anthracite in color). It is strictly prohibited to drill, nail, paste, paint, wallpaper, or otherwise damage the floors, walls, and/or ceilings. Any damages and repair costs will be invoiced to the exhibitor.

Market Stalls

The organization provides tarps and clamps for each market stall. We kindly request that you handle these items with care. The cost of any loss or damage will be billed to the exhibitor.

Stand Design

If you plan to bring a truck, please notify us as soon as possible and provide information about the vehicle's height. This will require you to be present earlier and follow the organization's instructions. Additionally, we need to know the height of your booth due to the hall's dimensions.

By following these guidelines, we will collectively contribute to a successful and enjoyable event. For questions or more information, please feel free to contact the organizers. We look forward to your participation in the Bigtwin Bikeshow & Expo

ADDRESS AND OPENING HOURS

LOCATION

Expo Houten
Meidoornkade 24
3992 AE HOUTEN
The Netherlands
Tel.: +31 (0)30 63 49 100
Email: info@expohouten.nl
Website: www.expohouten.nl

ORGANIZATION

Motor.NL Media Company
Korte Noorderweg 29
1221 NA HILVERSUM
The Netherlands
Tel.: +31 (0)6 39 55 77 07 (Galina Suitela)
Email: bikeshow@bigtwin.nl
Website: www.bigtwin.nl

BIGTWIN BIKESHOW & EXPO OPENING HOURS

Friday, November 6: 12:00 PM – 9:00 PM
Saturday, November 7: 10:00 AM – 5:00 PM
Sunday, November 8: 10:00 AM – 5:00 PM

CONSTRUCTION DAYS

Thursday, November 5: 9:00 AM – 9:00 PM

REMOVAL DAYS

Sunday, November 8: 5:00 PM – 10:00 PM. **Removal on Monday is not possible!**